

CROXLEY PARK – BIKE LOAN AGREEMENT

The Bicycle including all accessories and attachments supplied herewith details of which are set out at clause 18 below) (“the bike”) remains the property of Sackville UKPEC3 Croxley (GP) Ltd C/O The Marketing & Management Office, Lakeside, Croxley Park, Watford, WD18 8YR (“the Owner”).

- 1 I understand that bicycles are provided under the scheme for Croxley Park employees only and that whilst the bike is booked out in my name I am the only person allowed to use it. I will provide evidence from my employer verifying my employment at Croxley Park on the day of loan and in the case of long term loan (as defined below) proof of my address.
- 2 If I take the bike on loan for a period of 12 hours or longer (“Long Term Hire”), I agree to pay a deposit of £50 prior to my taking the bike on loan and I understand that such deposit is returnable subject to my returning the bike in the condition specified in clause 14 below. In the event of theft or return in damaged condition the deposit may be retained in whole or in part by the Owner to cover the costs it incurs as a result
- 3 I will not sell, charge, assign, lease or otherwise dispose of the bike.
- 4 I understand that I am responsible for checking that the bike is in proper working order and roadworthy before using it (including brakes, steering and tyres), and for reporting any faults to the Croxley Park Management Team before or during use. I will not ride the bike or allow it to be ridden whilst it is faulty or defective.
- 5 I declare my health to be of a standard necessary to ride a bicycle.
- 6 I declare my cycling ability to be of a sufficient standard for riding on public roads in urban, suburban and rural conditions.
- 7 I understand that I will be given the use of a cycle helmet, and lights and that Croxley Park recommends that I wear the helmet when riding the bike and using the lights when necessary.
- 8 I agree to ride the bike in a safe and responsible way and make optimum use of cycle paths and suggested cycle routes where available and I will abide by the Highway Code and all other applicable laws and bylaws. I will not ride the bike whilst unfit through drink or drugs. I will pay on demand all fines and court costs including administrative fees for any violations assessed against me in respect of the bike during the period the bike is on loan to me.
- 9 I agree that cycling on or around Croxley Park should be restricted to the roadway leaving all pavements clear for pedestrians.
- 10 If I am involved in an accident, or if there is a problem with the bike, I will report it to the Croxley Park Management Team as soon as possible.
- 11 I will lock up and secure the bike (with the bike lock provided) when it is not in use. If the bike is stolen, I will contact the police and will contact the Croxley Park Management Team as soon as possible with the details including any crime reference number.
- 12 If any of the bike equipment (helmet, lights, Prop Stand, D Lock, Basket, Pannier Rack, cycle clips, and key) is lost or damaged in any way, I will pay the full reasonable replacement cost of the equipment.
- 13 I agree not to misuse the bike provided by the owner by using it for any other activity (such as off road mountain biking) which can cause possible damage to the bike or accessories.
- 14 I confirm that I have received the bike in good condition and I agree to return the equipment in the same condition as when received (ordinary wear and tear accepted), to the Croxley Park Management Team. I understand that the Owner shall be entitled to charge me for any damage or breakage caused during the loan period.

- 15 Once the Bike loan has commenced, I accept that I have full responsibility for bicycle. Should I not have taken out appropriate insurance or hold insurance that will cover me for any eventuality, I understand I will be liable for all costs in the event of damage to the bike, myself or third parties or theft whilst the bike is in my care.
- 16 The handlebar basket is intended to carry light goods only. DO NOT fill with heavy items, animals or persons as this may affect your balance, steering control as well as safety and comfort. DO NOT overfill the basket. Ensure there are no long or sharp edges sticking out of or through the basket as these may become dangerous to other pedestrians and to the rider.
- 17 I will return the bike to the Croxley Park Management Office before 5pm today and on all other subsequent loan dates unless authorisation for a longer period has been agreed.
- 18 I acknowledge that any cycling activity involves an element of risk and therefore, use of the bike and accessories will be at my own risk, and the Owner does not accept responsibility for any consequential loss or damage howsoever arising from the loan of the bike to me or any other liability, unless it arises from any negligent act or default on the part of the Owner.